

JOB DESCRIPTION

Role title: Senior Architect
Role advertised: 4 October 2024

Place of work: 8 Royal Street, London, SE1 7LL
Hours of work: 40 hours per week, full-time
Contract type: Permanent, with 6 months' probation
Reporting to: Director / Associate
Role salary guide: Starting at £45,500, but dependant on experience

ABOUT FEILDEN FOWLES

Feilden Fowles is an award-winning architecture practice based in Waterloo, London, founded in 2009 by Fergus Feilden and Edmund Fowles. Our team of 17 deliver exceptional projects across a range of sectors spanning Education, Arts and Culture, Workplace and Heritage. We have a dynamic, energetic, and inclusive culture based in our unique, award winning studio and garden setting.

THE ROLE

With several exciting project opportunities on the horizon, we are seeking an experienced Senior Architect to join our award-winning team and contribute towards a number of heritage and cultural projects across the studio. The ideal candidate must have a minimum 8+ years PQE and must be comfortable working across a range of sectors and scales in tandem with direct job running responsibilities, including internal team management and presentations to clients. Candidates should be able to demonstrate broad experience across all RIBA work stages, and evidence excellent design skills, attention to detail and creative problem solving. Experience in Revit and a Conservation accreditation or experience are desirable but not essential qualities.

As a growing practice we also envisage the role will develop in time to include aspects of practice management and the candidate may progress to an Associate position, becoming part of Feilden Fowles' management team.

Key Responsibilities - include but are not limited to:

- Leading project team, stakeholders and consultants effectively on large scale projects across all RIBA stages
- Managing project internal team, delegating tasks as appropriate and overseeing the production to ensure that deadlines / project milestones are met
- Production and review of technical detailing, information, and working / drawing information packages for tender and construction
- Site inspections, management of projects during construction stage, working closely with the contractor's team

- Forming strong client relationships and leading presentations
- Ensuring risk, quality and best practice guidelines are met
- Coordination of information across consultant, client and construction teams
- Acting as key point of contact for internal and external project related queries
- Contributing to the studio's identity, design ethos and low-tech philosophy
- Working closely with Directors and Associates ensuring that projects are run within agreed resources and timeframes
- Maintaining personal and professional development, keeping up to date with latest statutory regulations
- Supporting project runners across the studio with technical and delivery queries, in particular mentoring more junior members of the team and their personal development within the practice
- Supporting bid submissions and the procurement of new work as required

Key Skills and Competencies:

- Confident and talented design abilities
- Management and delivery of complex projects within the UK
- High level of skill in detailing and production of construction information
- Strong presentation and time management skills
- Knowledge of appointment and building contract forms and their application and administration, including experience in the delivery of both traditional and design and build contract types
- Experience working with historic buildings. Conservation accreditation is desirable (RIBA or equivalent) but not essential
- Capacity for critical analysis of projects and decision making
- Organisation, delegation, and time management
- Revit experience is desirable but not essential - training can be provided
- Experience in contract administration
- Knowledge of UK Building Regulations, safety requirements and industry standards

Person Specification:

- Successful candidate must be a creative problem solver who is highly self-motivated
- Confident manager with excellent communication and organisational skills
- Eligible to work in the UK

Benefits:

On top of a competitive salary, we offer staff a wide range of benefits:

A nine-day working fortnight policy, enhanced annual leave, enhanced pension and enhanced parental leave provision, paid professional memberships, training budget & opportunities and a cycle-to-work scheme. We also hold regular social events and an annual team trip.

HOW TO APPLY

To apply for this role please send the following to recruitment@feildenfowles.co.uk -

- Digital CV and Portfolio (no larger than 5mb, hard copies will not be considered)
- A brief cover letter including details of your notice period, salary expectations and how you heard about this opportunity

Please include the position applied for in the email subject line.

Application timeline:

Application deadline: 25 October 2024. Applications will be continuously collected and reviewed while the advertisement remains open. Suitable candidates will be called for interviews beginning the week of 21 October.

Selection process:

Following a 2-week advertisement period, candidates will be selected for a first-round interview with one Director and one Associate. Successful candidates will then be asked back for a second-round interview to meet both the practice's Directors, before an offer is made.

Equal opportunities:

Feilden Fowles are an equal opportunities employer. We particularly encourage applications from female, non-binary, LGBTIQ+, non-able bodied, Black, Asian, other Minority Ethnic groups or those candidates who continue to be underrepresented within the architectural profession.

We kindly request that upon submitting your application you consider completing our equal opportunities survey; this will be sent automatically on receipt of your application. All information provided is anonymous and used only for the purposes of helping assess and improve our policies, recruitment practices and outreach initiatives.